



The Dunstan Catholic Educational Trust

Charging and Remissions Policy

Agreed by the DCET Trust Board on: 30th March 2023

Review Date: March 2024

Signed: 
Chair of Trust Board

Date: 30.3.23

Version Number	Author	Purpose/Change	Date
0.1	Somerset County Council's School Funding and Accountancy Team	First draft for approval	26 January 2021
0.2		Review no updates by DfE	

This policy applies to all academies within the DCET

Charging and Remissions Policy

The aim of this policy is to set out what charges may be made for activities, what remissions will be implemented and the circumstances under which voluntary contributions will be requested from parents.

Residential School Visits

We may charge for the cost of board and lodgings during overnight school trips, but the charge will not be more than the accommodation actually costs. Parents who are in receipt of certain benefits will not be required to pay. Parents should contact the school for further information.

Music Tuition

Charges may be made when the tuition is not an essential part of

- the National Curriculum
- a public examination syllabus
- first access to the Key Stage 2 instrumental and vocal tuition, Wider Opportunities programme

Examinations

No charge will be made for entering pupils for public examinations that are on the National Curriculum. However, an examination entry fee may be charged to parents if

- the pupil wasn't prepared for the examination at the school
- the examination isn't on the National Curriculum, but the school arranges for the pupil to take it
- a pupil fails without good reason to complete the requirements of any public examination where the *Local Governing Committee* originally paid or agreed to pay the entry fee

We may charge for

- re-sits for public examinations where no further preparation has been provided by the school
- costs of non-prescribed examinations where no further preparation has been provided by the school

Breakages and Replacements

We may charge for breakages and replacements because of damages caused wilfully or negligently by pupils.

Extra-Curricular Activities and School Clubs

We may charge for extra-curricular activities and school clubs, please see school website or office for details of after school clubs and activities

Voluntary Contributions

We may ask parents for a voluntary contribution towards the cost of

- any activity which takes place during school hours
- school equipment

The contribution is voluntary and pupils of parents who can't, or don't want to, contribute will not be excluded from the activity. Where there are not enough voluntary contributions to make the activity possible, and there are no other ways to get funds, we may cancel the activity.